

Cleanroom Specified Equipment Use
Lone working and out-of-hours checklist

Notes: To be completed before each lone working or out-of-hour attendance

Buddy is responsible for checking safety of user, by making regular phone calls.

In case of non responsiveness, Buddy must render immediate assistance to facility user and/or call ICN2 security on 1234.

☐ Time of start: Proposed end time:
(exact times to be entered on the cleanroom "out-of-hours sign-in record")

☐ Other applicable safety measures in working order

☐ Confirm detailed knowledge of emergency evacuation routes

☐ Named Buddy: Signature:
(For the proposed date of lone working/out-of hours)

☐ Equipment Location: Phone No:

Agreed frequency of telephone contact: ☐ 1 hour ☐ Other:Hrs

☐ User Name: Signature:

☐ Date: Equipment:

Description of activity:

Please complete and keep a copy of this checklist on every lone working/out-of-hours spent at work.